

# El Rincon Elementary School

*Culver City Unified School District*

## School Site Council Minutes

April 24, 2012

7:00am

Members present: Reginald Brunson, Principal, Robert Decker, Patty Pratt, Christine Richards, and Steve Zee parent representatives, Janet Ames, Diane DiFranco, and Kristen Pomeroy teachers representatives, Debbie Hamme school staff representative

Guests present: None

Absent: Tora Miller

Meeting to order at 7:05am

- I. Welcome and Introductions
  - a. Mr. Decker called the meeting to order.
- II. Call to Order
  - a. Approval of Minutes
    - i. Mrs. Ames approved the minutes.
    - ii. Mr. Zee seconded the approval of the minutes.
    - iii. All approved.
  - b. Approval of Proposed Agenda
    - i. Mr. Zee approved the proposed agenda.
    - ii. Ms. Ames seconded the proposed agenda.
    - iii. All approved.
- III. Public Comment
  - a. Mr. Decker brought up that he had discussed a mixer for the beginning of the year at a previous meeting. At his son's previous school they had a mixer to meet the other parents and had pictures of the students so the parents could help the classroom become more of a community by learning student and parent names.
  - b. Mr. Brunson said at his charter school he did a school wide back to school dinner/bar-b-que and would have the teachers, aides, etc come so they were all introduced to the parents and students.
  - c. Mr. Brunson said he was thinking about doing something with food trucks like the high school did as a fundraiser on the campus but he had not spoken to PTA yet about this idea.
  - d. Mrs. Ames said maybe we could discuss volunteering at the mixer/event and maybe have the police department present so parents can start the volunteer paperwork process.
  - e. Mr. Zee said he and his wife have started working on "Parent Delta Force" and with several parents they are working on collecting volunteer names and having them recognized on May 4<sup>th</sup>. They will then have a school wide clean up on May 12<sup>th</sup>.

- f. It was discussed by the Site Council about a good date to have a mixer. Back to School night was ruled out because of the business nature of the evening, the idea of Friday before Labor Day would make it hard for the teachers and parents to attend. It was also discussed maybe the Friday once school had started because then the students would know their teachers and students in the classroom.
- g. Ms. Pratt brought up a singer who sang “3 kids in a car” about doing a fundraiser on the mixer night, because he would bring people in.
- h. Mr. Decker proposed on the second Friday of the school year having a mixer with food trucks, entertainment, raffle, and maybe entry to the classrooms.
- i. Mrs. Ames brought up that we might not want to have the events of Back to School and the mixer so close together because we might lose parent involvement because they would only come to one. She suggested we could try to sell the idea of the mixer at Back to School night.
- j. The idea was brought up and discussed of having the mixer in October so it wouldn’t be in September when the school year was just starting and everyone was very busy with getting settled into the new year.
- k. Mr. Decker made a motion to get the dates settled and begin more planning at the next meeting. Ms. DiFranco seconded the motion. All approved.
- l. Ms. Richards brought up maybe starting Site Council meetings earlier in the school year rather than October, November, etc. She suggested we should start the meeting in September.
- m. Mr. Zee brought up that we are also lacking in the communication between the meetings that needs to happen.
- n. Ms. Richards brought up that maybe we need to start assigning jobs to help get things finished between meetings.
- o. Mr. Zee said that the Zees, Woolseys, McBrides, and Clarie Tedesco are ready to help with what is needed for the school before we get a more active PTA, Booster Club, Parent Delta Force. These families will help get work finished that needs to be done around the school.

IV. Committee

V. Legal Requirements

a. Parent Involvement Policy

- i. Mr. Brunson said as far as the handbook is concerned we do have a handbook. We used to print out the handbook but because of the large amount of paper needed we now have it on-line. The parents could either look it up on-line, the parents could print the handbook out from the El Rincon website, or if a parent came into the office and requested it the school would print it for the parent. Mr. Brunson has added a note to the Parent Involvement Policy that the handbook is located on the El Rincon website.
- ii. Mr. Brunson said this is a piece that needs to be approved because it needs to be added to the Single Plan.
- iii. Mr. Decker motioned to approve the Parent Involvement Policy.
- iv. Ms. Richards seconded the approval.
- v. All approved.

b. Home-School Compact

- i. Mr. Brunson said this is the document we looked at last month. At a recent staff meeting, the staff had discussed wanting to add some examples of a parent's personal focus, changing some formatting issues, and changing the student goal to My Next Step. He had made those changes and was bringing it back to the Site Council.
      - ii. Ms. Pratt brought up a grammatical issue in the pupil commitment. She wanted the bullets removed and changed to I statements.
      - iii. Ms. DiFranco stated that she would change the statements in all areas by simply dropping –ing. Ms. DiFranco offered to make the changes we made for Mr. Brunson.
      - iv. Mr. Decker motioned to approve the document based on the changes made at the meeting today.
      - v. Mrs. Ames seconded the motion.
      - vi. All approved.
    - c. SPSA Development – Title I School Wide Workshop Update
      - i. We are not ready to discuss this yet.
- VI. Unfinished Business
- a. Mr. Brunson said that on May 22nd he is presenting to the School Board as part of El Rincon's Spotlight on Education that evening. Mr. Brunson has already spoken to the teachers about coming to the school. Mr. Brunson wants a Site Council member to speak, and he has invited a PTA member to speak. Mr. Decker and Mr. Zee both agreed to speak on behalf of the School Site Council as the co-chairs.
  - b. Mr. Brunson said he wanted to discuss the Points of Pride. Mr. Brunson showed us the Points of Pride listed in the paper last year. Mr. Brunson said at a staff meeting we had discussed the Points of Pride from this year. He will email it to the council and the parents can think of adding anything else to the Points of Pride so that he can get it turned in the Mrs. Jaffe so that it will be in the newspaper.
  - c. Mr. Brunson asked about action items to work on between the next meeting. Mr. Decker said maybe we need to work on the ideas for banners and the ideas for the mixer for next year.
- VII. New Business
- a. Parent Involvement Policy
  - b. Home-School Compact
  - c. SPSA Development – Title I School Wide Workshop Update
- VIII. Adjournment
- a. Mr. Decker motioned to adjourn the meeting.
  - b. Mrs. Ames seconded to adjourn the meeting.

Next Meeting: May 22<sup>nd</sup> at 7:00am now changed to May 17<sup>th</sup> at 7:00am

Meeting adjourned at 8:11am.